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**ZEAL COLLEGE OF ENGINEERING
AND RESEARCH**

Sr.No - 39, Narhe Dhayari Road, Narhe, Pune - 411 041 (MS) India.
- 020-6720 6000/106 principal.zcoer@zealeducation.com www.zcoer.in
AISHE Code : C-41988 | DTE Code : EN-6298 | SPPU Pun Code : PU/PN/NGG/285/2007
Accredited by NAAC with 'A' Grade

Date: 26th September 2020

A Report on

“Training on Attitude development & Positive thinking for Non-teaching staff”

Name of the Programme: Training on Attitude development & Positive thinking for Non-teaching staff.

Category: Certificate Programme

Duration of Programme: 2 Hours

Name of Coordinator: Mr. Jadhav Ashok Vishnu

Total Participants: 54

Expert: Ms. Pallavi Sharma

Details:

One Day training program was organized for Non-Teaching faculty members on Attitude development & Positive thinking for Non-Teaching staff. Ms. Pallavi Sharma explained make great attitude an explicit and regularly discussed performance requirement for everyone. Non-teaching faculty from various Department were present during training program. Identified staff members were informed through office communication to attend the training as per schedule.

Report submitted by-



Ashok J.
Principal
ZES's Zeal College of
Engineering & Research
Narhe, Pune - 411 041.



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Zeal Education Society's
Zeal College of Engineering & Research
Attendance of Training on Attitude development &
Positive thinking for Non-teaching staff

Date : 26/09/2020

Sr. No	Name of Staff	Designation	Signature
1	Mr. Dhokte Santosh Sudhakar	Accountant	Present
2	Mr. Nimbalkar Nagesh Balasaheb	Office Superintendent	Present
3	Mr. Shinde Sachin Ramdas	Senior Clerk	Present
4	Mr. Ashok Vishnu Jadhav	Head Student Section	Present
5	Mr. Salvi Tushar Dilip	Account Assistant	Present
6	Mrs. Pradhan Sarika Santosh	Account Assistant	Present
7	Mr. Bathe Ganesh Ananda	Junior Clerk	Present
8	Mrs. Bhusare Kirti Sachin	Clerk	Present
9	Mr. Kavathe Satyakumar Aprajit	Jr Clerk	Present
10	Mr. Kunal Uttam Kadam	Sr Clerk	Absent
11	Mr. Amol Madhukar Kate	Sr Clerk	Present
12	Mr. Shankar Raghunath Fadtare	Clerk	Present
13	Mr. Shahrukh Dilawar Pathan	Account Assistant	Present
14	Mr. Pankaj Suresh Kulkarni	Account Assistant	Absent
15	Mr. Dattatray Somnath Bhise	Jr Clerk	Present
16	Mr. Bhintade Prashant Madhukar	P.A to Principal	Present
17	Mr. Pawar Vikram Vinayak	Tech. Assistant	Present
18	Mrs. Paigude Reshma Rahul	Assistant Librarian	Present
19	Mr. Shendkar Navnath Nathu	Lib. Assistant	Present
20	Mrs. Lendave Asawari Haridas	Assistant Librarian	Present
21	Ms. Redekar Sailee Dilip	Lab Assistant	Absent
22	Mr. Jadhav Sambhaji Akaram	Lab. Assistant	Present
23	Mr. Bhise Rahul Shankar	Lab Assistant	Present
24	Mr. Bhosale Balasaheb Govind	Lab Assistant	Present
25	Mr. Lendave Devidas Raghunath	Lab. Assistant	Present



26	Mr.Gholap Avinash Shankar	Lab. Assistant	Absent
27	Mr. Pathak Pankaj Sharad	Lab. Assistant	Present
28	Mrs. Awale Shubhangi Bhagvan	Lab. Assistant	Present
29	Mrs. Hargude Bharati Milind	Lab. Technician	Present
30	Mr. Kadu Umesh Tanaji	Lab. Assistant	Absent
31	Mr. Datir Rahul Maruti	Lab. Assistant	Present
32	Mr. Rajbhar Santosh Harilal	Lab. Assistant	Present
33	Mr. Dattu Suresh Balasaheb	Lab. Assistant	Absent
34	Mrs. Patil Rohini Bapusaheb	Lab. Assistant	Present
35	Ms. Gondkar Priya Ravindra	Lab. Assistant	Present
36	Ms. Banik Mandakranta Gautam	Lab. Assistant	Present
37	Mr. Salunke Deepak Balasaheb	Lab. Assistant	Present
38	Mrs. Tanpure Vandana Tukaram	Lab. Assistant	Present
39	Mr. Shinde Vishal Uttam	Lab. Assistant	Absent
40	Mr. Vedpathak Pritam Vijay	Lab. Assistant	Absent
41	Mr. Shewale Swapnil Dinesh	Lab. Assistant	Present
42	Mr. Dimble Mayur Gorakshanath	Lab Assistant	Present
43	Mr. Dhavan Shriram Pratap	Lab. Assistant	Present
44	Mr. Kamble Shushilkumar Nagnath	Tech. Assistant	Present
45	Mr. Deshpande Shrikrishna Mukund	Lab. Assistant	Present
46	Mr. Mohite Mahendra Manikrao	Lab. Assistant	Present
47	Mr. Acharya Gunananda Ramesh	Lab. Assistant	Absent
48	Mr. Gore Balaji Bhimarao	Lab. Assistant	Present
49	Mr. Gaikwad Sagar Naganath	Lab. Assistant	Present
50	Mr. Lendave Pravin Madhukar	Workshop Instuctor	Present
51	Mr. Rajendra Kisan Bhosale	Workshop Instuctor	Present
52	Mr. Netaji Namdeo Thite	Workshop Instuctor	Present
53	Mr.Lendave Haridas Vishnu	Welder	Absent
54	Mr. Ghadage Sharad Bharat	Welder	Present
55	Mr. Kate Anil Vilas	Competitive Exam Centre	Present
56	Mr. Hrishikesh Raghunath Warunkar	Assistant TPO	Absent
57	Mr. Gaware Joseph Shahu	Store Incharge	Present
58	Mr. Pawar Mandar Krushana	Asst. Store Incharge	Present



59	Mrs. Deshpande Ashwini Kapil	Rector	Absent
60	Mrs. Kengar Ujjwala Shivaji	Rector	Present
61	Mr. Chorghe Kishor Ratan	Graphic Designar	Present
62	Mr. Ajay Vishwas Chavan	SAP Co-ordinator	Present
63	Mr. Tupe Charandas Babaji	Electrician	Present
64	Mr. Gajdhane Bhagwan Ashok	Electrician	Present
65	Mr. Abhishek Madhavrao Wadje	Photographar & Designer	Present
66	Mr. Omkar Shripad Deshmukh	Videographer & Editor	Present



A. K. Kate
Principal
ZES's Zeal College of
Engineering & Research
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Date: 13th March 2021

A Report on

“Training on Basics of MS Word and MS Excel for Non-teaching staff”

Name of the Programme: Training on Basics of MS Word and MS Excel for Non-teaching staff.

Category: Certificate Programme

Duration of Programme: 2 Hours

Name of Coordinator: Mr. Jadhav Ashok Vishnu

Total Participants: 51

Expert: Mr. Varun Dhakne

Details:

One Day training program was organized for Non-Teaching faculty members on Basics of MS Word and MS Excel for Non-Teaching staff. Mr. Varun Dhakne explained MS Word is a processing software which is used for writing letters, essay, notes, etc. Whereas, MS Excel is a spreadsheet software where a large amount of data or information can be saved in a systematic tabular manner in numerical and alphabetical values. Non-teaching faculty from various Department were present during training program. Identified staff members were informed through office communication to attend the training as per schedule.

Report submitted by-



Ashok
Principal
ZES's Zeal College of
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**Attendance of Training on Basics of MS Word and MS Excel for
Non-Teaching staff**

Date : 13/03/2021

Sr. No	Name of Staff	Designation	Signature
1	Mr. Dhokte Santosh Sudhakar	Accountant	Present
2	Mr. Nimbalkar Nagesh Balasaheb	Office Superintendent	Present
3	Mr. Shinde Sachin Ramdas	Senior Clerk	Present
4	Mr. Jadhav Ashok Vishnu	Head Student Section	Present
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6	Mrs. Pradhan Sarika Santosh	Account Assistant	Present
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8	Mrs. Bhusare Kirti Sachin	Clerk	Present
9	Mr. Kavathe Satyakumar Aprajit	Jr Clerk	Present
10	Mr. Kadam Kunal Uttam	Sr Clerk	Present
11	Mr. Kate Amol Madhukar	Sr Clerk	Absent
12	Mr. Fadtare Shankar Raghunath	Clerk	Present
13	Mr. Shahrukh Dilawar Pathan	Account Assistant	Present
14	Mr. Pankaj Suresh Kulkarni	Account Assistant	Present
15	Mr. Dattatray Somnath Bhise	Jr Clerk	Present
16	Mr. Bhintade Prashant Madhukar	P.A to Principal	Present
17	Mr. Pawar Vikram Vinayak	Tech. Assistant	Absent
18	Mrs. Bet Shweta Shrikant	Clerk	Present
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20	Mr. Shendkar Navnath Nathu	Lib. Assistant	Present
21	Mrs. Lendave Asawari Haridas	Assistant Librarian	Present
22	Mr. Bhise Rahul Shankar	Lab Assistant	Absent
23	Mr. Lendave Devidas Raghunath	Lab. Assistant	Present
24	Mr. Gholap Avinash Shankar	Lab. Assistant	Present
25	Mr. Pathak Pankaj Sharad	Lab. Assistant	Present



26	Mrs. Awale Shubhangi Bhagvan	Lab. Assistant	Present
27	Mrs. Hargude Bharati Milind	Lab. Technician	Absent
28	Mr. Kadu Umesh Tanaji	Lab. Assistant	Present
29	Mr. Datir Rahul Maruti	Lab. Assistant	Present
30	Mr. Rajbhar Santosh Harilal	Lab. Assistant	Present
31	Ms. Bhosale Komal Aniket	Lab. Assistant	Present
32	Ms. Pangare Gauri Subhash	Lab Assistant	Absent
33	Mr. Shinde Sachin Dadarao	Lab Assistant	Present
34	Mr. Musale Pandurang Shankar	Lab Assistant	Absent
35	Mr. Salunke Deepak Balasaheb	Lab. Assistant	Present
36	Mrs. Tanpure Vandana Tukaram	Lab. Assistant	Absent
37	Mr. Shinde Vishal Uttam	Lab. Assistant	Present
38	Mr. Vedpathak Pritam Vijay	Lab. Assistant	Present
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40	Mr. Dimble Mayur Gorakshanath	Lab Assistant	Present
41	Mr. Dhavan Shriram Pratap	Lab. Assistant	Absent
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56	Mrs. Kengar Ujjwala Shivaji	Rector	Present
57	Mr. Chorghe Kishor Ratan	Graphic Designar	Absent
58	Mr. Ajay Vishwas Chavan	SAP Co-ordinatior	Present



59	Mr. Tupe Charandas Babaji	Electrician	Present
60	Mr. Gajdhane Bhagwan Ashok	Electrician	Present
61	Mr. Bandal Santosh Chandrakant	CNC Router Operator	Absent
62	Mr. Jagdale Vishal Jotiram	Programmer	Present
63	Ms. Rangnathan Sharanya Sananthkrishnan	Student Counselor	Present



Arkat...
Principal
ZES's Zeal College of
Engineering & Research
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