



ZEAL EDUCATION SOCIETY'S

ZEAL COLLEGE OF ENGINEERING AND RESEARCH

(Formerly Dnyanganga College of Engineering and Research)

(Approved by AICTE, New Delhi and Affiliated to Savitribai Phule Pune University, Pune)

S. No. 39, Narhe, | PUNE - 411 041 | INDIA . Phone No. 020-6720 6000/104 Tele Fax. 020-6720 6101

E-mail: principal.zcoer@zealeducation.com, Website: www.zcoer.org

Hon. S. M. Katkar

B.A. (Hons), L.L.B.

FOUNDER DIRECTOR

Dr. A. M. Kate

M. E., Ph. D (Mech)

PRINCIPAL

Date: 15th September 2018

A Report on

“Training on Work ethics & Time Management for Non-teaching staff”

Name of the Programme: Training on Work ethics & Time Management for Non-teaching staff.

Category: Certificate Programme

Duration of Programme: 2 Hours

Name of Coordinator: Mr. Nagesh Balasaheb Nimbalkar

Total Participants: 65

Expert: Mr. Abhishekh Risbud

Details:

One Day training program was organized for Non-Teaching faculty members on Work ethics & Time Management for Non-Teaching staff. Mr. Abhishekh Risbud explained to think of time management as being about efficiency, productivity, and, in the long run, success. Non-teaching faculty from various Department were present during training program. Identified staff members were informed through office communication to attend the training as per schedule.

Report submitted by-



Arunde
Principal
ZES's Zeal College of
Engineering & Research
Narhe, Pune - 411 041.



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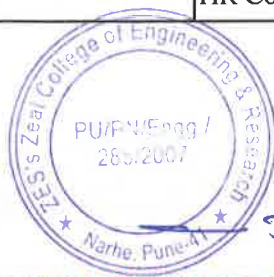
Dr. A. M. Kate
M.E., Ph.D (Mech)
PRINCIPAL



Zeal Education Society's
Zeal College of Engineering & Research
Attendance of Training on Work ethics & Time
Management for Non-Teaching staff

Date : 15/09/2018

Sr.No	Name of Staff	Designation	Signature
1	Mr. Prashant Narayan Bhalerao	Registrar	Present
2	Mr. Dhokte Santosh Sudhakar	Accountant	Present
3	Mr.Nimbalkar Nagesh Balasaheb	Office Superintendent	Present
4	Mr. Shinde Sachin Ramdas	Senior Clerk	Present
5	Mr. Ashok V. Jadhav	Head Student Section	Present
6	Mr. Salvi Tushar Dilip	Account Assistant	Present
7	Mrs. Pradhan Sarika Santosh	Account Assistant	Present
8	Mr. Bathe Ganesh Ananda	Jr Clerk	Present
9	Mrs. Bhusare Kirti Sachin	Clerk	Present
10	Mr. Kavathe Satyakumar	Jr Clerk	Present
11	Mr. Kunal Uttam Kadam	Sr Clerk	Present
12	Mr. Amol Madhukar Kate	Sr Clerk	Present
13	Mr. Shankar R. Fadtare	Clerk	Present
14	Mr. Shahrukh Dilawar Pathan	Account Assistant	Present
15	Mr. Pankaj Suresh Kulkarni	Account Assistant	Present
16	Mr. Dattatray Somnath Bhise	Jr Clerk	Present
17	Mrs. Aldar Sujata Bharat	Sr. Clerk	Absent
18	Mrs. Mohite Suvarna Mahendra	Sr. Clerk	Present
19	Mrs. Sharangat Maya	Sr. Clerk	Absent
20	Mr. Bhintade Prashant Madhukar	P.A to Principal	Present
21	Mr.Shaikh Masiyodin Shafiyodin	Network Administrator	Absent
22	Mrs. Deshpande Rucha Ajinkya	Assistant TPO	Present
23	Mr. Siddharth Gundecha	Assistant TPO	Present
24	Mr. Narute Laxman Kalappa	HR Co ordinator	Present



25	Mr. Sachin B. Pawar	Disciplinary head	Present
26	Mr. Digambar Maruti Malhare	Store Assistant	Present
27	Mr. Kate Anil Vilas	Competitive Exam Centre	Present
28	Mr. Rajbhar Santosh Harilal	Lab. Assistant	Present
29	Mr. Lendve Devidas R.	Lab. Assistant	Present
30	Mr. Gholap Avinash Shankar	Lab. Assistant	Present
31	Mr. Pathak Pankaj Sharad	Lab. Assistant	Present
32	Mr. Shelar Harshad	Lab Assistant	Absent
33	Ms. Deore Namrata Rajendra	Lab Assistant	Present
34	Ms. Sonawane Janhavi Machindra	Lab Assistant	Present
35	Ms. Diwane Neha Ganesh	Lab Assistant	Present
36	Mr. Sude Mahadev Pralhad	Lab Assistant	Absent
37	Mrs. Hargude Bharati M.	Lab. Technician	Present
38	Mr. Kadu Umesh Tanaji	Lab. Assistant	Present
39	Mr. Datir Rahul Maruti	Lab. Assistant	Present
40	Mr. Jadhav Pareshe Parshuram	Lab Assistant	Absent
41	Mr. Virkud Rahul Shrikant	Lab Assistant	Absent
42	Mr. Dattu Suresh Balasaheb.	Lab. Assistant	Present
43	Mrs. Patil Rohini Bapusaheb	Lab. Assistant	Present
44	Ms. Nangude Ankita Anil	Lab. Assistant	Present
45	Mr. Raut Khandu Bhagwan	Lab Assistant	Present
46	Ms. Joshi Chaitali	Lab Assistant	Present
47	Mr. Lende Bharat Dadabhau	Lab Assistant	Absent
48	Mr. Salunke Deepak Balasaheb	Lab. Assistant	Present
49	Mrs. Tanpure Vandana Tukaram	Lab. Assistant	Present
50	Mr. Shinde Vishal Uttam	Lab. Assistant	Present
51	Mr. Mangalwedhekar Bhupendra K	Lab Assistant	Absent
52	Mr. Pawar Vikram Vinayak	Tech. Assistant	Present
53	Mr. Karanjawane Sanjay Kisan	Lab. Assistant	Present
54	Mr. Vedpathak Pritam Vijay	Lab. Assistant	Present
55	Mr. Shewale Swapnil Dinesh	Lab. Assistant	Present
56	Mr. Khairnar Chandrashekhar S	Lab Assistant	Present



57	Mr. Sirsat Dipak Bharat	Lab Assistant	Absent
58	Mr. Talware Shubham Vijay	Lab Assistant	Present
59	Mr. Sutar Tushar Vilas	Lab Assistant	Absent
60	Mrs. Chorghe Deepali	Lab Assistant	Absent
61	Mr. Shirole Vijay Kanhu	Lab Assistant	Present
62	Mr. Bhimrao Shivsharan	Tech. Assistant	Present
63	Mr. Shushilkumar Kambale	Tech. Assistant	Absent
64	Mr. Mohite Mahendra Manikrao	Lab. Assistant	Present
65	Mr. Acharya Gunananda Ramesh	Lab. Assistant	Present
66	Mr. Gore Balaji Bhimarao	Lab. Assistant	Present
67	Mr. Gaikwad Sagar Naganath	Lab. Assistant	Absent
68	Mr. Jadhav Sambhaji Akaram	Lab. Assistant	Present
69	Ms. Redekar Sailee D.	Lab Assistant	Present
70	Mr. Laxman M. Kurne	Lab Assistant	Present
71	Mr. Bhise Rahul Shankar	Lab Assistant	Absent
72	Ms. Arti Kalyankar	Lab Assistant	Present
73	Mrs. Paigude Reshma Rahul	Assistant Librarian	Absent
74	Mr. Shendkar Navnath Nathu	Lib. Assistant	Present
75	Ms. Lendave Asawari Haridas	Assistant Librarian	Present
76	Mr. Lendave Pravin Madhukar	Workshop Instructor	Present
77	Mr. Rajendra Bhosale	Workshop Instructor	Present
78	Mr. Netaji Thite	Workshop Instructor	Present
79	Mr. Lendave Haridas V.	Welder	Present
80	Mr. Ghadage Sharad Bharat	Welder	Present
81	Mr. Tupe Charandas Babaji	Electrician	Present
82	Mrs. Deshpande Ashwini Kapil	Rector	Absent



Ashwini
Principal
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PRINCIPAL

Date: 09th February 2019

A Report on

"Training on Communication & Listening skills for Non-teaching staff"

Name of the Programme: Training on Communication & Listening skills for Non-teaching staff.

Category: Certificate Programme

Duration of Programme: 2 Hours

Name of Coordinator: Mr. Nagesh Balasaheb Nimbalkar

Total Participants: 60

Expert: Ms. Anita Kulkarni

Details:

One Day training program was organized for Non-Teaching faculty members on Communication & Listening skills for Non-Teaching staff. Ms. Anita Kulkarni explained Listening is a soft skill that allows people to understand the information others convey to them. It is part of the communication skill set that includes speaking skills and interpersonal skills. Non-teaching faculty from various Department were present during training program. Identified staff members were informed through office communication to attend the training as per schedule.

Report submitted by-



A. M. Kate
Principal
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PRINCIPAL



Zeal Education Society's

Zeal College of Engineering & Research

Attendance of Training on Communication & Listening skills for Non-Teaching staff

Date : 09/02/2019

Sr.No	Name of Staff	Designation	Signature
1	Mr. Prashant Narayan Bhalerao	Registrar	Present
2	Mr. Dhokte Santosh Sudhakar	Accountant	Present
3	Mr.Nimbalkar Nagesh Balasaheb	Office Superintendent	Present
4	Mr. Shinde Sachin Ramdas	Senior Clerk	Present
5	Mr. Ashok V. Jadhav	Head Student Section	Present
6	Mr. Salvi Tushar Dilip	Account Assistant	Present
7	Mrs. Pradhan Sarika Santosh	Account Assistant	Present
8	Mr. Bathe Ganesh Ananda	Jr Clerk	Present
9	Mrs. Bhusare Kirti Sachin	Clerk	Absent
10	Mr. Kavathe Satyakumar	Jr Clerk	Present
11	Mr. Kunal Uttam Kadam	Sr Clerk	Present
12	Mr. Amol Madhukar Kate	Sr Clerk	Present
13	Mr. Shankar R. Fadtare	Clerk	Present
14	Mr. Shahrukh Dilawar Pathan	Account Assistant	Present
15	Mr. Pankaj Suresh Kulkarni	Account Assistant	Present
16	Mr. Dattatray Somnath Bhise	Jr Clerk	Absent
17	Mr. Bhintade Prashant Madhukar	P.A to Principal	Present
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19	Mrs. Paigude Reshma Rahul	Assistant Librarian	Present
20	Mr. Shendkar Navnath Nathu	Lib. Assistant	Absent
21	Ms. Lendave Asawari Haridas	Assistant Librarian	Present
22	Ms. Redekar Sailee D.	Lab Assistant	Present
23	Mr.Jadhav Sambhaji Akaram	Lab. Assistant	Present
24	Mr. Laxman M. Kurne	Lab Assistant	Present



25	Mr. Bhise Rahul Shankar	Lab Assistant	Present
26	Ms. Arti Kalyankar	Lab Assistant	Present
27	Mr. Lendve Devidas R.	Lab. Assistant	Absent
28	Mr.Gholap Avinash Shankar	Lab. Assistant	Present
29	Mr. Pathak Pankaj Sharad	Lab. Assistant	Present
30	Mrs. Awale Shubhangi Bhagvan	Lab. Assistant	Present
31	Mr. Dudhane Vinay Satish	Lab Assistant	Present
32	Mr. Kale Abhishek Satish	Lab Assistant	Present
33	Mrs. Hargude Bharati M.	Lab. Technician	Present
34	Mr. Kadu Umesh Tanaji	Lab. Assistant	Present
35	Mr. Datir Rahul Maruti	Lab. Assistant	Present
36	Mr. Rajbhar Santosh Harilal	Lab. Assistant	Present
37	Mr. Dattu Suresh Balasaheb	Lab. Assistant	Present
38	Mrs. Patil Rohini Bapusaheb	Lab. Assistant	Present
39	Ms. Gade Priyanka Bhimrao	Lab. Assistant	Absent
40	Ms. Gondkar Priyanka Ravindra	Lab. Assistant	Present
41	Mr. Asharam Tatyaram Adsul	Tech. Assistant	Present
42	Mr. Salunke Deepak Balasaheb	Lab. Assistant	Present
43	Mrs. Tanpure Vandana Tukaram	Lab. Assistant	Present
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47	Mr. Shewale Swapnil Dinesh	Lab. Assistant	Absent
48	Mr. Dimble Mayur Gorakshanath	Lab Assistant	Present
49	Mr.Dhavan Shriram Pratap	Lab. Assistant	Present
50	Mr. Bhimrao Anant Shivsharan	Tech. Assistant	Present
51	Mr. Kambale Shushilkumar Nagnath	Tech. Assistant	Present
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57	Mr. Rajendra Bhosale	Workshop Instuctor	Absent
58	Mr. Netaji Thite	Workshop Instuctor	Present
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67	Mr. Tupe Charandas Babaji	Electrician	Present
68	Mrs. Deshpande Ashwini Kapil	Rector	Present



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