



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



Record No.: ZCOER/EXAM/R/01

Revision: 00

Date: 01/04/2021

EXAMINATION SECTION NOTICE

Department: Examination Academic Year: 2025 – 2026 Date: 18.12.2025

ZCOER/AD/EXAM/2025-26/192

Notice (Examination Form - S.Y. MBA, 2024 Pattern)

All S. Y. MBA (2024 Pattern) students are advised to read this notice carefully before filling out the examination form.

The process for filling the Examination Form for Even SEM (summer) AY 25-26 is scheduled as follows:

- **Without Late Fee:** From 18/12/2025 to 22/12/2025 Up to 05.00 PM
- **With Late Fee:** From 23/12/2025 to 24/12/2024 Up to 05.00 PM
- **With Super late Fee:** 24/12/2024 after 05.00 PM

The form must be filled out through the **Uniapps Exam Portal**

(<https://uni.zcoerapps.in/landing>) and the applicable fee of ₹2750/- should be paid online.

After 22/12/2025, 05.00 PM: A late fee of ₹250/- and after 24/12/2025, 05.00 PM super late fees of ₹750/- will be applicable for submission of exam form.



Note: Be patient and do not close or minimise the payment portal page till the system automatically redirects to the learner portal. The Exam Form Filling Manual is attached for your reference.

Instructions for Filling the Examination Form

1) Login Credentials:

- Your **Login ID** is your ZPRN (check you're ID card).
- *Change your password frequently.*



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2) Fee Payment:

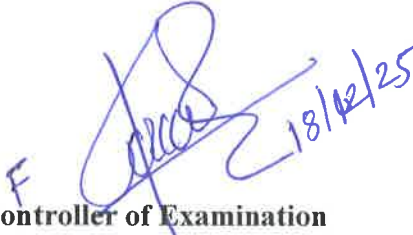
- Pay the examination fee online through the provided link on the exam portal.

3) Form Submission:


- Double-check all details in the form before submission.
- Carefully select 'Specialization core' **depending upon your specialization.**
- Carefully select 'Specialization Elective - I & II'
- Carefully select 'Specialization Elective - III & IV'
- ***Refer PDF shared by department to select Specialization Elective.***
- Verify the status of your exam form on the portal after submission. **The final status of your Exam Form should be APPROVED. Approval will be carried out by your respective department.**



4) For Assistance:

- **Technical Issues (Like Correction, Approval, Mobile Number Updating, etc):** Contact your department's ERP Coordinator/Exam department in working hours.


Controller of Examination
ZCOER




Principal
ZCOER

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Instruction Manual for Exam Form filling

Steps for Examination Form Filling:

1. Fill Examination Form

- On the left panel Menu, Now click on Exam Forms.
- In-front of Exam season (**ODD SEM, AY 2025-26**) , click on View.

Exams - MBA - Master of Business Administration

Active Exam Form	2025-26	2024-25
Exam Season	Applicable Subject Type	
ODD SEM AY 2025-26	Any backlog and active program subjects	

- Check the Subjects visible in your login fresh subject & **backlog if any** (Check syllabus copy & Previous result).

Subject Code	Subject Name
MBA_SEM2 / F.Y. MBA (Sem - II)	
<input checked="" type="checkbox"/> MBAPE207A	Practical Leadership Skill Backlog <input checked="" type="checkbox"/> Final End Term Evaluation
<input checked="" type="checkbox"/> MBAPC203	Financial Management Backlog <input checked="" type="checkbox"/> Final End Term Evaluation
<input checked="" type="checkbox"/> MBAPC204	Operations Management Backlog <input checked="" type="checkbox"/> Final End Term Evaluation





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- After the successful payment, Examination form will be submitted and no changes will be allowed.
- **Check for Approval of Examination form / Corrections if any from time to time.**

Thank You

