



ZEAL
INSTITUTES

www.zealeducation.com

NARHE | PUNE | INDIA



JUNIOR COLLEGE | ITI | POLYTECHNIC | ENGINEERING | MBA | MCA | Ph.D

POLICY DOCUMENT

INTERNAL QUALITY ASSURANCE CELL

ZEAL EDUCATION SOCIETY'S

ZEAL COLLEGE OF ENGINEERING & RESEARCH

Approved by AICTE, New Delhic, Recognised by Govt. of Maharashtra and Affiliated to
Savitribai Phule Pune University, Pune

📍 Sr.No - 39, Narhe Dhayari Road, Narhe, Pune - 411 041(MS) India.

☎ 020-6720 6000/106 ✉ principal.zcoer@zealeducation.com 🌐 www.zcoer.in



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



POLICY DOCUMENT

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Phone: 020-67206000

Website: <https://zcoer.in>

Email: zcoer@zealeducation.com

Institute Vision:

To be a premier institute in technical education by imparting academic excellence, research, social and entrepreneurial attitude.

Institute Mission:

- M1: To achieve academic excellence through innovative teaching and learning process.
- M2: To imbibe the research culture for addressing industry and societal needs.
- M3: To inculcate social attitude through community engagement initiatives.
- M4: To provide conducive environment for building the entrepreneurial skills.



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



The Internal Quality Assurance Cell (IQAC) at Zeal College of Engineering & Research, Pune, is a framework designed to assist the institutions in enhancing the quality of education and accomplishing their learning goals. The institutions Quality Assurance (QA) and Quality Enhancement (QE) initiatives are to be planned, directed, and maintained by the IQAC. It is established as per the guidelines laid by National Assessment and Accreditation Council (NAAC), Bangalore.

Objectives

The primary objectives of IQAC are:

- To facilitate learner-centric conducive environment for outcome based quality education.
- To facilitate technology enabled teaching and learning facility for faculty members.
- To collect and analyze feedback from all stakeholders on quality-related institutional processes.
- To coordinate quality-related activities, including adoption and dissemination of best practices.
- To conduct Academic and Administrative Audit and ensure the action taken on non-complying issues.
- To prepare and submit the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

The Composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

Roles and functions of Internal Quality Assurance Cell (IQAC):

1. To plan and implement quality parameters for academic and administrative activities of the institute.
2. To create a learning environment favorable for quality education.



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



3. To seek feedback from various stakeholders like students, alumni, parents, industry personnel on academic and administrative processes.
4. To publicize information on the quality aspects in higher education to various stakeholders.
5. To promote participation and organization of workshops, faculty development programs and seminars so as to acquire knowledge for effective implementation of teaching learning activity.
6. To provide guidelines for adequate documentation of various academic and administrative activities of the institute leading to quality improvement.
7. To maintain Institutional database through ERP system for the enhancing the quality education.
8. To prepare the Annual Quality Assurance Report (AQAR) of the Institute for satisfying quality goals developed by the competent authority like NAAC/NBA etc.

IQAC shall implement the following strategies to maintain and enhance quality:

- **Curriculum Design and Development:** Regular revision based on feedback and industry trends.
- **Teaching-Learning Process:** Encouraging active learning, ICT-enabled teaching, and faculty development programs.
- **Evaluation Process:** Transparent and efficient student assessment and examination system.
- **Research and Innovation:** Encouraging faculty and student participation in research activities.
- **Infrastructure and Learning Resources:** Continuous upgradation and maintenance of facilities.
- **Governance and Leadership:** Ensuring participatory decision-making and administrative effectiveness.

Monitoring and Review

1. IQAC shall conduct periodic meetings to assess the effectiveness of quality assurance mechanisms.
2. Regular feedback shall be collected from students, faculty, and other stakeholders.
3. Action plans shall be formulated based on performance indicators.
4. Annual reports shall be submitted to relevant accreditation bodies.



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



The IQAC at Zeal College of Engineering & Research, Pune is a driving force for achieving excellence in institutional effectiveness. Through strategic initiatives and periodic assessments, it ensures that the institution meets its academic and administrative quality goals.