



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



Record No.: ZCOER-IQAC/R/02A

Revision: 00

Date: 01/04/2021

Date: 10/12/2021

**Internal Quality Assurance Cell (IQAC)
Agenda for Meeting**

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

Agenda:


1. Review of previous meeting
2. Progress of last meeting recommendations
3. Administrative and academic audit review
4. Infrastructure readiness for full fledged offline academics

Following are the details of the meeting.

Date: 18/12/2021
Time: 03.00 pm
Venue: Principal cabin

All the members are requested to remain present for the meeting.




Dr. P. P. Walvekar
IQAC Co-ordinator
Co-ordinator
Internal Quality Assurance Cell
ZES's Zeal College of
Engineering & Research
Narhe, Pune - 411 041.



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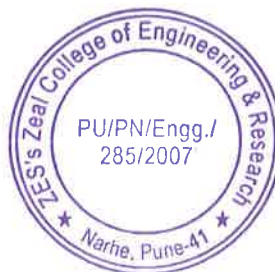
Date: 18/12/2021

**Internal Quality Assurance Cell (IQAC)
Minutes of Meeting**

The meeting of IQAC was conducted on 18/12/2021 at 03.00 pm in Principal cabin. Principal Dr. A. M. Kate presided the meeting.

1. Principal Dr. A. M. Kate welcomed all members. The member secretary Dr. P. P. Walvekar presented the agenda items for discussion.
2. Dr. P. P. Walvekar presented the review of previous meeting.
3. As per the recommendations in previous meeting, vaccination drives was conducted in October 2021 as per the post pandemic directives of Government of Maharashtra. All members recommended to conduct such drive in near future if required.
4. As per the recommendations in previous meeting, commemorative days like Gandhi Jayanti, Reading Inspiration Day, Mission Yuva Swasth, World GIS Day were celebrated to sensitize students to social issues, for their holistic development.
5. The review of academic and administrative audit reports for AY 2020-21 were presented. After thorough discussion, it is decided to exercise action taken reports in next academic and administrative audit for AY 2021-22.
6. All members took a critical review of infrastructure readiness for execution of full fledged offline academics. All members insisted to make necessary procurements in this regard at the earliest.
7. Dr. Shirbahadurkar recommended to prepare letters to Board of studies of all programs about modification in revised curriculum of BE (2019 Pattern) based on feedback received from stakeholders.


Dr. P. P. Walvekar
IQAC, Co-ordinator




Dr. A. M. Kate
IQAC, Chairman



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The following members of the committee attended it.

Sr. No.	Name of the member	Designation and department	Committee Designation	Remark
1.	Dr. A. M. Kate	Principal	Chairman	Present
2.	Mr. U. S. Shid	Director, Zeal Education Society	Member	Present
3.	Dr. A. B. Ubale	Professor, Mechanical Engineering	Member	Present
4.	Dr. S. D. Shirbahadurkár	Professor, Computer Engineering	Member	Present
5.	Mr. A. V. Jadhav	Administration Office	Member	Present
6.	Mr. A. M. Kate	Administration Office	Member	Present
7.	Mr. S. S. Dhokte	Administration Office	Member	Present
8.	Mr. B. P. Shinde	Chief Executive Officer, Sailee Electrotekniks Pvt. Ltd., Pune	Member	Present
9.	Dr. P. P. Walvekar	Asso. Professor, Civil Engineering	Member Secretary	Present

