



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



Record No.: ZCOER-IQAC/R/02A

Revision: 00

Date: 01/04/2021

Date: 07/11/2024

**Internal Quality Assurance Cell (IQAC)
Agenda for Meeting**

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

Agenda:


1. Review of previous meeting.
2. Discussion on progress of NBA work.
3. Discussion on Non Conformity (NCs) of ISO 21001:2018 surveillance audit I.
4. Curriculum structure and syllabus formation of Autonomy as per suggestion given by academic council.

Following are the details of the meeting.

Date: 14/11/2024
Time: 11.00 pm
Venue: Principal cabin

All the members are requested to remain present for the meeting.




Prof. A. R. Suryavanshi
IQAC Co-ordinator
Internal Quality Assurance Cell
ZES's Zeal College of
Engineering & Research
Narhe, Pune - 411 041.



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**Internal Quality Assurance Cell (IQAC)
Minutes of Meeting**


The meeting of IQAC was conducted on 14/11/2024 at 11.00 pm in conference room, B1-09.

Principal Dr. A. M. Kate presided the meeting.

1. Principal Dr. A. M. Kate welcomed all members. The member secretary Prof. A. R. Suryavanshi presented the agenda items for discussion.
2. Prof. A. R. Suryavanshi presented the review of previous meeting.
3. Self Appraisal Report for NBA of above five programs was submitted and subsequent work has started by all departments.
4. The NCs of ISO 21001:2018 surveillance audit-I was completed.
5. A final copy of curriculum structure for autonomy w.e.f. AY 2024-25 was prepared as per NEP guidelines and presented before the academic council on 20th July 2024.
6. After implementation of suggestions given by academic council, the final curriculum structure was approved by academic council on 3rd August 2024.
7. All HoDs were instructed to conduct BoS meeting and get the syllabus approved through the respective BoS.


Prof. A. R. Suryavanshi
IQAC, Co-ordinator
Internal Quality Assurance Cell
ZES's Zeal College of
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Dr. A. M. Kate
IQAC, Chairman



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The following members of the committee attended it.

Sr. No.	Name of the member	Designation and department	Committee Designation	Remark
1.	Dr. A. M. Kate	Principal	Chairman	Present
2.	Mr. U. S. Shid	Director, Zeal Education Society	Member	Present
3.	Dr. P. P. Walvekar	Professor, Civil Engineering	Member	Present
4.	Dr. A. B. Ubale	Professor, Mechanical Engineering	Member	Present
5.	Dr. P. B. Magade	Asso. Professor, Mechanical Engineering	Member	Present
6.	Mr. Amol M. Kate	Administration Office	Member	Present
7.	Mr. Amar Deshmukh	HR Manager, DRAN Engineers Pvt. Ltd., Pune	Member	Present
8.	Mr. S. S. Borade	Alumni	Member	Present
9.	Prof. A. R. Suryavanshi	Asst. Professor, Mechanical Engineering	Member Secretary	Present

