## **Best Practices**

The institute has adopted the following two best practices in AY 2019-20.

## Best Practice 1: Japanese language training for students

Japan, is undoubtedly the most technically advanced country. Japan has proofed to be a leading force for research and development in many industries – from engineering and pharmaceuticals to robotics – and also has a strong academic community with a driven spirit as evidenced by its 26 Nobel Prize winners. Japanese company provide job stability and offer decent employee benefits like medical care, pension, some cases travelling too.

The Specified Skilled Worker (SSW) is a category created by Japan in April, 2019 to accept foreign nationals who have a certain level of expertise and skill to fill vacancies arising in specific sectors because of declining population and ageing society in that country. To meet the market needs of Japan, there are ample job openings for skilled workers and Engineers. We therefore decided to encourage the students to seize these opportunities by providing Japanese language training.

To make students aware of the same, an Induction seminar was conducted on 19.07.2019 in which more than 400 students participated. Considering the enthusiasm of the students, we took the initiative to launch a certification course on Japanese language. It was highly appreciated and around 250 students enrolled for Q5/N5 certification course. Considering the requirement of language proficiency for placements, students are encouraged to undergo till Q3/N3 certification. Following are the statistical details of course conducted.

1. Total Duration (hrs.):

Commencement of the Course:
 Completion of the Course:
 No. of students Enrolled:
 22.07.2019
 08.02.2020
 245

5. No. of students completed Q5 certification: 22

## **Best Practice 2: Establishment of Life Skill Department**

Academic learning is the foundation of formal education. However, we humans being a social tribe, one cannot deny the importance of social skills. As our workforce is going global, we need strong technical skills as well as impeccable people skills to succeed. To mark an impression on a global front, one needs to wear different hats which require different skills set. Our domain knowledge, acquired skills, and attitude towards work and people, elevates us from the rest.

Along with technical skills it is necessary to think innovatively and creatively to solve problems. Skills such as adaptability, flexibility, innovation, self-discipline, etc. are in demand. Acquiring these skills is a continuous process which is seldom developed in a week or two. It requires continuous practice and perseverance to build the right personality to join the workforce. No matter how difficult it seems to measure these skills but it's essential for overall growth and success.

To provide an ease in Placement activities, AMCAT Employability test is conducted for the S.E./ T.E. / B.E. students. It comprises of Aptitude and Domain specific questions. Results show that

our students are lacking in English section and this lacuna is visible in their communication skills.

Every academic year, almost 100 companies visit our campus for the recruitment process. Noticeable feedback from the HRs includes, 'Improvement in Communication skills'. Since many students come from vernacular background, one must work on accent neutralization.

Considering the above mentioned points and identifying the need of the hour, we took a great initiative of introducing Life Skills Lab (LSL) as a Department at Zeal Education Society. In this Life Skills Department we work on student's people skills, which help them to stand out and achieve their goals fearlessly.

## Concerns we address:

• Communication Skills: (Business / Interpersonal Communication Skills)

One of the fundamental qualities which the recruiters look for is good communication skills. As companies need to deal with various clients, one must be fluent in oral and written business communication. A good communicator can communicate his thoughts, ideas and concerns assertively. Under LSL, students are well trained in verbal and non-verbal communication.

• Confidence Building:

Confidence is the belief in one's ability and capacity to achieve the set objectives. It is one of the most important abilities to master. In LSL, we develop students' self-confidence and build high self-esteem through different activities.

• Teamwork and Its Importance:

Working in a team will always be an inevitable part of our career. One needs to get the work done by making all the members work together in harmony. One must know how to collaborate and resolve conflicts if arises. Students are made aware of the importance of building trust and team-work through experiential learning.

Some other Skills what we work on are:
Quantitative Ability & Logical Reasoning
Extempore
Group Discussion
Presentation Skills
Resume writing
Business Communication
Self-Awareness
Introduction to different Interview
Mock Interviews